Pre-Freshman Credit
College of Arts and Science

Please note: This is not for Advanced Placement/International Baccalaureate credit. AP/IB scores must be sent to Vanderbilt from the College Board or the International Baccalaureate Organization.

Please note: Credit earned through Girls’ State/Boys’ State or Governor’s School is not eligible for pre-freshman credit.

Entering students who completed college work during high school or during summers prior to their offer of admission to Vanderbilt may be eligible to earn credit at Vanderbilt. At the student’s request, a determination will be made by the Office of the Dean as to whether such work may be awarded credit toward the Vanderbilt degree. You must apply for pre-freshman credit before the first day of classes.

Any courses taken as pre-freshman college work must meet several criteria in order to be eligible for possible Vanderbilt credit.

**Pre-Freshman Credit Eligibility**

1. The course was offered through an accredited college or university.
2. The course was taken on the campus of the college/university.
3. The professor of the course was a member of the institution’s faculty.
4. The majority of the students in the course were degree-seeking college students.
5. The credit earned was separate from your high school graduation requirements.
6. You earned a calculated grade of C- or better.

***If your course did not meet all of the criteria above, then that course is not eligible for Vanderbilt credit.***

If your course did meet all of the criteria above, then you must upload a syllabus for each eligible course you have taken as soon as possible and fill out the following application. Please upload only the syllabi for the courses that meet all eligibility requirements. Syllabi should be uploaded into TransCred www.cas.vanderbilt.edu/transcred. Vanderbilt faculty will evaluate each of your courses to determine how your credits will transfer. Therefore, it is important that you submit a detailed syllabus (rather than a course description) for each eligible course that you completed at your previous institution(s).

You also need to complete the following application and have an Official transcript sent from the college/university to the address below.

https://registrar.vanderbilt.edu/documents/Prefreshmancreditform.pdf

Vanderbilt University
College of Arts and Science
350 Buttrick Hall
Nashville, TN 37235

If you have any questions about this process, please contact Lisa Wright at (615) 343-3155 or lisa.wright@vanderbilt.edu.