

## Checklist for Course Work Requirements for 63 hour Ph.D. in Spanish (rev. 5/13/2017)

**A. Required Courses** (12 hours) *Note: SPAN 6020 and 6040 are offered in alternating fall semesters only.*

- \_\_\_\_\_ 1. SPAN 6010 Literary Analysis and Theory (First semester of residence)
- \_\_\_\_\_ 2. SLS/SPAN 6030 Foreign Language Learning and Teaching (First semester of residence)
- \_\_\_\_\_ 3. SPAN 6020 Ibero-Romance Philology (Those entering with B.A. only: Fifth semester of residence or as soon thereafter as offered. Those with M.A.: Third semester of residence or as soon thereafter as offered.)
- \_\_\_\_\_ 4. SPAN 6040 Research and Grant Proposal Writing (Those entering with B.A. only: Fifth semester of residence or as soon thereafter as offered. Those with M.A.: Third semester of residence or as soon thereafter as offered.)

### **B. Requirements That Must Be Completed in the First Year**

**B1. Language Requirement** Demonstrated by taking a graduate-level course conducted in Portuguese. (May be completed in another manner if approved by DGS.) Should be completed in the **first year**, except under extenuating circumstances; must be completed by end of second year. Most often completed by auditing PORT 1103 in Fall and enrolling in PORT 5203 for credit in Spring. Indicate course taken. (Hours count below under **D. Minor** or **E. Electives**.)

\_\_\_\_\_ PORT 5203 or another PORT seminar conducted in Portuguese

**B2. Master's Thesis** The M.A. Thesis consists of an existing paper from a first-year seminar re-written under the supervision of the professor of that course. The supervisor must find that the article is suitable for submission to a scholarly journal. The thesis is due at the DGS's office by August 20th, before the start of the second year of studies.

\_\_\_\_\_ (Indicate the professor who supervised the M.A. Thesis.)

### **C. Core Courses** (36 hours)

A minimum of 36 additional credit hours should be in graduate seminars in Spanish, numbered 7000 and above. A maximum of 6 credit hours of Independent Study (SPAN 9560, 9660, 9670) may be applied to the Spanish requirements. Each Independent Study must be approved by the DGS upon the submission of a detailed syllabus prepared by the instructor. Note that SPAN 6080 (Comprehensive Exam Study) does not count toward these required credit hours.

- 1. SPAN \_\_\_\_\_
- 2. SPAN \_\_\_\_\_
- 3. SPAN \_\_\_\_\_
- 4. SPAN \_\_\_\_\_
- 5. SPAN \_\_\_\_\_
- 6. SPAN \_\_\_\_\_
- 7. SPAN \_\_\_\_\_
- 8. SPAN \_\_\_\_\_
- 9. SPAN \_\_\_\_\_
- 10. SPAN \_\_\_\_\_
- 11. SPAN \_\_\_\_\_
- 12. SPAN \_\_\_\_\_

**D. Ph.D. Minor** (9 hours) – Usually Portuguese (include PORT 5203 here). A Certificate program will require some elective credits from E. below.

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

### **E. Electives** (6 hours)

Six additional hours of graduate-level courses in Spanish, Portuguese, or Latin American Studies; or another discipline relevant to the student's academic preparation if approved by the Director of Graduate Studies. Hours could be used to supplement minor hours if necessary for a Certificate program. PORT 5203 goes here if Minor is not Portuguese or LAS.

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_

**Do not count toward the 63 credit hours of required course work (but rather toward the 72 total):** 6080, 8999, 9999.

## NOTES (Spanish Ph.D.)

This checklist is meant primarily as an aid for advising students on course selection under the new guidelines. Since it is in Word form, it may be saved into a separate file to keep track of progress by filling in the courses as they are taken. A summary of the requirements are below. Refer to the posted Guidelines for details.

### First year:

Students entering with a B.A. only: Take 12.0 credit hours each semester.

Students entering with transfer credit from an M.A. and teaching: Take 9.0 credit hours each semester.

**Fall:** Take both SPAN 6010 and SLS/SPAN 6030. *Audit PORT 1103 if needed.*

**Spring:** Take PORT 5203 to complete the **Language Requirement**.

**Summer:** Complete **Master's Thesis**.

### Year Two:

*Students must choose an **advisor** before the end of the fall semester.*

All students take 9.0 credit hours each semester.

**Fall:** Students who entered with an M.A. must take SPAN 6020 or 6040, if offered.

**Spring:** Take **Comprehensive Exam**. As part of the 9.0 credit hours for the semester total, students may choose to take the 3.0 hour SPAN 6080 (Comprehensive Exam Study) under the supervision of their chosen advisor. (This optional course counts toward the 72 hours required by the Graduate School but does not count toward the 63 credit hours of required course work for the degree.)

### Year Three:

All students take 9.0 credit hours each semester.

**Fall:** All students must take SPAN 6020 or 6040, if offered.

**Spring:** *Students with transfer credit* may reach the 63 credit hours of required course work in the spring semester. Such students must bring their semester hours up to 9.0 by adding credit hours of SPAN 8999 under their advisor's section.

### Year Four:

*The **Ph.D. Qualifying Exam** must be passed by the end of Year Four.*

**Fall:** Students must *finish any outstanding required course work (including SPAN 6020 or 6040)* and take additional hours of SPAN 8999 to reach either 9.0 for the semester or, if approaching the limit of 72 hours, enough to reach 72 total hours.

**Spring:** Take hours of 8999 as necessary to reach 72. If 72 hours were reached in the fall, register for 0.0 hours.

### Year Five:

Register for 0.0 hours of SPAN 9999 each semester.

### Notes on timing of required courses:

- SLS/SPAN 6030: Should be taken in the first semester of residence whether the student is teaching or not. Students entering with an M.A. may be allowed to use a transfer course for this requirement with permission of the DGS.
- Keep in mind that SPAN 6020 and 6040 are offered in the fall on alternate year cycles, so do not delay in taking them. Students entering with a B.A. may wait and take them in the 5<sup>th</sup> semester and 7<sup>th</sup> semester. Those who entered with an M.A. must take them in the 3<sup>rd</sup> and 5<sup>th</sup> semester.

**72 hour limit:** Although there are 63 credit hours of required course work for the degree, the Graduate School defines the Ph.D. as requiring 72 hours. Beyond the 63, students may also have accumulated hours for the optional SPAN 6080 or "leftover" credits from electives that were 4.0 hours instead of the normal 3.0. These are counted toward the 72. Any further hours are to be taken as SPAN 8999 (Non-candidate Research) or, once the Ph.D. Qualifying Exam has been passed, SPAN 9999 (Ph.D. Research). *Tuition for any hours taken in excess of 72 is the responsibility of the student.* Once 72 hours have been reached, one is still considered a full-time student for immigration/visa and other purposes despite taking fewer than 9.0 (or even 0.0) hours per semester.