History Department Travel Grant
To Present Research at Second Annual Conference

Please complete both parts of this form and submit it to Susan Hilderbrand at least four weeks prior to your travel. She will get approval from the DGS and send this to the Chair of the department.

• Meeting must be a major regional, national or international conference.
• Grants are limited to $750 for domestic and $1250 for international travel.
• Students must have already applied and received the Graduate School Grant, unless they have exhausted their allotted number of Graduate School-funded trips. (applications are available online at www.vanderbilt.edu/gradschool)
• All documentation must be submitted to the department at least four weeks prior to your trip.

Applicant Name: _________________________________________________________
Name of Conference: ______________________________________________________
Location of Conference: ___________________________________________________
Dates of Attendance: ______________________________________________________
Amount Requested: ________________________________________________________

Attachments:
• A copy of the abstract to be presented and a brief summary on how the conference is directly relevant to your dissertation.
• A copy of the letter accepting your paper for a conference session, or a page from the program that lists your session.
• A brief endorsement from your supervisor, including a statement about the relative importance of the conference (unless it’s a prominent national one).

Signature of Applicant: _________________________________ Date: ______________
Signature of DGS: _____________________________________ Date: ______________