The William Campbell Binkley Graduate Education Fund

Guidelines for Application

The Binkley Fund provides small research grants for graduate students in the Department of History to fund travel and research related either to the doctoral dissertation or to seminar papers and projected articles that may not form part of the dissertation. They are available to students in good standing at any stage of the graduate program. A student may be awarded a Binkley three times total throughout their graduate career. Awards will not exceed $500 for domestic travel and $1,000 for international travel.

Reimbursable expenses include but are not limited to airfare, lodging, meals, transportation to archives (per IRS business mileage rate) and photocopy or microfilming fees. Proposals for significant microfilm purchase must demonstrate that the documents have not already been filmed for a collection that can be borrowed through Inter Library Loan or the Center for Research Libraries.

Applications should include the following:

1. Cover sheet with applicant’s name, address, destination and dates of proposed research trip, project title, and graduate advisor
2. Statement of proposed research, not to exceed two pages
3. Itinerary and budget
4. Curriculum vitae
5. Letter of endorsement from your adviser

Students may apply at any time. Applications should be submitted to the Graduate Administrator (Susan Hilderbrand) at least two weeks before the beginning of the planned research.

Successful applicants must submit a brief report of what was accomplished as a result of the grant to the DGS and the department chair. This report is due by the end of the next fall semester if the award is made during the spring or summer, or by the end of the next spring semester if the award is made during the fall semester.

Students may not hold a Binkley grant and a Weaver Summer Fellowship Award simultaneously.

Signature of Applicant: ____________________________________________

Signature of DGS: ________________________________________________

Approved: ☐  Denied: ☐