Congratulations on your admission to the College of Arts and Science. As you begin your Vanderbilt career, please take the time to reflect upon your goals as well as to review the important information that has been sent to you. The following information highlights some of the important issues that you should consider as you select your courses for the Fall 2010 semester.

**Step 1. Determine the courses for which you already have academic credit.** To begin this process, you must submit a detailed syllabus for each of your courses as soon as possible. Please see the Transfer Student Checklist for further information. A Notification of Transfer Credit form will be sent to you via email as soon as all of your courses have been evaluated by Vanderbilt faculty.

**Step 2. Determine how your courses count toward AXLE and/or major requirements at Vanderbilt.** Look carefully at the complete list of courses for which you have received transfer credit. Using the On the Road with AXLE booklet (see p. 10-12 for a distribution of courses) and the section for your prospective major in the Undergraduate Catalog (http://www.vanderbilt.edu/catalogs/undergrad/), ascertain what portion of AXLE and major requirements you already have fulfilled.

**Step 3. Determine your standing with regards to the Writing requirement.** All transfer students must complete at least one Writing course at Vanderbilt, regardless of how much writing credit they transfer. The Writing requirement is time-sensitive and is tied to class standing, so it is in your best interest to complete it as soon as possible. (Please note that transfer students are ineligible to register for courses numbered 115F, as these courses are reserved for entering freshmen.)

**Step 4. Determine your standing with regards to the foreign language proficiency requirement.** All students must show proficiency equivalent to at least the second semester of the first-year sequence of a foreign language. Proficiency can be shown through test scores; please see p. 14-15 of the AXLE booklet for information about the scores required.

**Step 5. Choose courses to satisfy your remaining AXLE/major requirements.**

**Step 6. Choose electives to round out your course selections.** Typically, upperclassmen enroll in five or six courses per semester. If you still have room in your schedule after accommodating AXLE and major requirements, try an elective course if you are not actively pursuing a minor.

**Step 7. Place your desired courses in your cart in YES and contact your adviser.** (See “YES: A Primer” for instructions.) Your adviser will be able to review the courses in your cart to make sure that they are appropriate and will meet your needs. He or she can then remove your Adviser Approval Hold so that you can enroll in your courses.