

# **Policy on classroom recording**

## **College of Arts and Science**

Approved by Faculty Council, February 4, 2014

1. The use of technologies for audio and video recording of lectures and other classroom activities is allowed only with the express permission of the instructor. In cases where recordings are allowed, such content is restricted to personal use only unless permission is expressly granted in writing by the instructor and by other classroom participants, including other students. Personal use is defined as use by an individual student for the purpose of studying or completing course assignments. When students have permission for personal use of recordings, they must still obtain written permission from the instructor to share recordings with others.

For students registered with EAD and who have been approved for audio and/or video recording of lectures and other classroom activities as a reasonable accommodation, applicable federal law requires instructors to permit those recordings. Such recordings are also limited to personal use, except with permission of the instructor and other students in the class.

2. All rules concerning video/audio recording should be explicitly stated in class syllabi.
3. We encourage the Office of Student Accountability, Community Standards, and Academic Integrity to develop new policies that specifically govern the consequences of covert audio/video recording of lectures and other classroom activities, and of the inappropriate dissemination of permissible recordings.

Note: Only point 1 will be inserted into the Vanderbilt *Catalog*.

Language to be inserted into the 2014-15 Vanderbilt Student Handbook, as proposed by Associate Provost Mark Bandas and Assistant Dean G. L. Black:

“Schools, departments, and individual faculty members may have different policies governing the creation, use, and/or distribution of video and/or audio recording of classroom activities. Students are expected to abide by the recording policies governing their courses and should consult with their faculty members prior to recording any classroom activity. Failure to abide by a governing policy may result in corrective action through the student accountability process.”