

## **Procedure for the Approval of New and Revised Graduate Degree and Certificate Programs**

Approval process for new or revised graduate degree and certificate programs from departments or interdisciplinary programs in the College of Arts and Science:

1. The proposal must comply with all of the relevant requirements in the “Procedure for the Approval of New and Revised A&S Undergraduate Academic Programs,” which is available at: <http://as.vanderbilt.edu/overview/faculty/forms/>
2. A department chair and/or program director submits the proposal to the A&S Dean and Senior Associate Dean for Graduate Education.
3. The Committee on Graduate Education (CGE) reviews and votes.
4. If CGE vote is positive, the A&S Faculty Council reviews and votes.
5. If FC vote is positive, full A&S faculty reviews and votes.
6. If the full faculty vote is positive, the A&S Senior Associate Dean for Graduate Education forwards the proposal to the Associate Dean of the Graduate School.