



VANDERBILT UNIVERSITY

Center for Latin American Studies

Speakers Bureau Request Form

Please submit one (1) form per speaking engagement. Please type or print.

Name of contact _____

Name of organization _____

Mailing address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email address _____

Type of organization: School/Education Civic/Social
 Church Business/Professional Other

Request	Speaker & Topic
1st choice	
2nd choice	
3rd choice	

Event date _____ Event time _____

Speaker's time _____ Duration of program _____

Event name _____

Event location _____

Event address _____

Estimated audience size _____

Audience Description:

Additional Comments:

Do you offer an honorarium? Yes No

Return completed form to: CLAS,
VU Station B #351806, 2301 Vanderbilt Place
Nashville, TN 37235-1806
Fax: 615.322.2305 * Phone 615.322.2527